



Ashbury College

Application for Special Accommodation During Evaluations

Special accommodation during evaluations—in the form of extra time, a separate room, use of electronic technology or other individual arrangements—may be given to students with diagnosed learning disabilities or serious personal problems, or on medical or compassionate grounds. Ashbury College has already identified a number of students eligible for accommodations. **If your eligibility for accommodations has already been confirmed by Ashbury College, there is no need to resubmit this form.**

If you are making a new application for accommodations during January mid-year evaluations please complete and return this form to Mrs. Kathleen Munro Collins in the Student Services Office by **Wednesday, December 19, 2018**. Our Learning Strategists will review the application and the supporting documentation required from the appropriate professional in confidence, and will respond by Friday, January 11, 2019.

Name: _____

Grade: _____ Home Telephone #: _____

Subject(s) Affected: _____

Please explain fully in writing those educational, medical, personal or family circumstances which may adversely affect performance during formal evaluations and indicate the nature of the accommodation being requested. Attach the written explanation to this form and, where applicable, include the most recent supporting documentation (within the past three years).

Signature of Student

Date

Signature of Parent/Guardian

Date