



Canada Homestay Network

Homestay and Custodianship Services

	Standard Services for all students	Custodianship Services
<i>Before the Student's departure to Canada, we will:</i>		
Email all the forms necessary to apply for Homestay, or provide support and links for the online application form	✓	✓
Provide information on the host family selected for the student, according to the Student's homestay application	✓	✓
Email documents on Canadian culture and homestay adjustment	✓	✓
Arrange for airport transfers to the homestay (additional fee)	✓	✓
Attend school orientations and meetings for custodians		✓
Email natural parents welcome letter		✓
Courier a notarized Declaration of Custodianship, upon receipt of the completed and notarized Parental Consent to Custodianship		✓
<i>On arrival in Canada and during the period of the homestay, we will:</i>		
Report Student's safe arrival to natural parents		Host/Student
Act as a liaison between the school and natural parents and serve as the official contact for the school in educational matters		✓
Provide an additional emergency contact for the school		✓
Ensure that the student is aware of his/her academic assessment, school registration and orientation appointments as needed	✓	✓
Accompany the Student in person during such Assessments		✓
Provide a formal orientation for the homestay experience	✓	✓
Talk to the Student in person during such orientation		✓
Ensure that the student is supported as they learn to take public transit, access a health clinic, open a bank account, and so on	✓	✓
Talk to the Student during first month to see how he or she is adjusting to home and school life in Canada	✓	✓
Provide parental advice regarding school extra-curricular programs and activities ¹		✓
Speak to the host family if as and when necessary on how best to support their student	✓	✓
Help the student to communicate effectively with their homestay host and resolve difficulties, as needed. Ensure the Student feels a part of their Canadian family.	✓	✓
Provide first language support as needed when mediating conflicts	✓	✓
Select an alternative host and arrange relocation as needed	✓	✓
Meet with Student by email, text, phone, and/or in person surrounding such relocations	✓	✓
Monitor the Student's overall mental, physical, and emotional well-being, and meet with Student as required	✓	✓
Explain local laws and regulations	✓	✓
Meet with Student in person once or twice per semester and maintain ongoing and deliberate contact with the Student		1x/semester
Assist in accessing non-emergent or ongoing medical services		✓
Assess the Student's academic Report Cards and attend academic Case Conferences, if necessary and where the student has given written permission to do so according to privacy policies		✓

¹ Custodians in Canada do not have the legal authority to sign forms that are intended for the parents or legal guardians



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Email to the Student's natural parents or to their agent a report (in English) on the overall experience and well-being of the Student		1x/semester
Ensure students are informed of school activities to connect with other students		✓
Provide 24-hour support in the event of an emergency	✓	✓
Consultation with Agent or natural parents by email (and if possible, by telephone) in the event of an emergency	✓	✓
Make decisions on the parent's behalf in the event of a life or death medical emergency if the natural parents cannot be reached; such decisions to be made to preserve the life of the Student under the direction and advice of a medical professional		✓
Maintain correct custodian contact information with the school, including changing custodians		✓
Advise parents immediately of any academic/ behavioural/ emotional issues (with Agent if possible)		✓
Once the student turns 18, continue to act as a Local Emergency Contact for the school		✓
Assess Student's overall experience in writing	✓	✓
Arrange for the student to be delivered to the airport on departure	✓	✓
<i>On return to Canada for a second academic year, we will:</i>		
Confirm availability of current host and if necessary or requested arrange another suitable host for Student	✓	✓
Schedule registration, as needed, according to school practices.		✓