

## **Assistant Head of Senior School**

Full-Time Position, Indefinite Term

Ashbury College is a leading independent school for boys and girls, Grades 4 to 12. Benefiting from small class sizes, a respectful environment, technology-enhanced classrooms, and dynamic teachers, our students are inspired to become intellectually vibrant, compassionate and responsible citizens.

Based in central Ottawa, Ashbury College is currently seeking an Assistant Head of Senior School. As the successful candidate, you have a demonstrated history of full school community involvement, bringing enthusiasm and energy to the college, thriving in a busy learning community, working collaboratively with colleagues, and leading co-curricular activities.

Reporting to and working closely with the Head of Senior School, you will directly assist the support and leadership of the academic, co-curricular and student life programs in the senior school. You will be fully engaged with the Senior School faculty, including providing formal and informal professional development support and evaluation, and coordinating and guiding our wide variety Senior School Positions of Responsibility (PORs).

Your education, experience and professional qualifications include:

- Ontario Teacher Certification and advanced qualification or degree
- Principals qualification preferred
- 2 – 3 years' experience as an administrative leader, preferably in independent schools
- Proven success at working collaboratively in educational leadership
- Outstanding leadership skills
- Exceptional written and oral communication skills
- Strategic thinker and empathetic problem solver
- Fluency in oral and written French is an asset

Ashbury College provides a competitive compensation and benefits package, including participation in the Ontario Teachers' Pension Plan. And, if you are not familiar with our modern facilities, international student body, academic excellence, wealth of co-curricular activities, or school values and culture, please visit our website at [ashbury.ca](http://ashbury.ca)

This appointment is effective starting late August 2019.

If you are interested in this position, please forward your resume and cover letter to [hr@ashbury.ca](mailto:hr@ashbury.ca) and quote "Assistant Head of Senior School" in the subject line. The deadline for applications is Wednesday March 20, 2019.

Ashbury College is committed to providing accommodations for persons with disabilities. If you require accommodation, we will work with you to meet your needs. Please let us know by e-mail to [hr@ashbury.ca](mailto:hr@ashbury.ca), or by calling the College at 613-749-9630 and asking to speak with Human Resources.